

THE COUNCIL OF CANADIAN CHILD AND YOUTH CARE ASSOCIATIONS

MAY 1987

INAUGURAL PUBLICATION



PROMOTING PROFESSIONAL CARE

BRITISH COLUMBIA • YUKON • ALBERTA • SASKATCHEWAN • MANITOBA
ONTARIO • QUEBEC • NEW BRUNSWICK • NOVA SCOTIA • NEWFOUNDLAND

CANADA



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TO ALL THE MEMBERS AND FRIENDS OF THE COUNCIL OF CANADIAN CHILD AND YOUTH CARE ASSOCIATIONS

It gives me great pleasure to prepare the first publication of The Council of Canadian Child and Youth Care Associations.

It is the main purpose of this report to provide Child and Youth Care Workers with information about the Council.

I hope that you find that it answers most of your basic questions and that it raises other issues, ideas and questions. Please contact your Provincial or Territorial Representative if you would like further information. A list of the representatives is found on page three.

The Council of Canadian Child and Youth Care Associations will soon be an incorporated non-profit association with letters patent under the Minister of Consumer and Corporate Affairs Canada. Our application is being reviewed this month and we fully expect to receive formal status by May 31, 1987.

The formation of the Council is an important and pivotal step for child and youth care in Canada. It marks the point where the field of Child and Youth Care Work calls out from the wilderness, with a strong and powerful voice, and says ...

"We recognize ourselves as a professional community with a significant role to play in the specialized care of children, youth and families of this country."

The profession of Child and Youth Care Work now has a national identity and a vehicle to address issues of concern to all Canadians.

We all owe a debt of thanks to the dozens of people that have contributed to the enormous task of clarifying and formalizing the vision of an association to represent Child and Youth Care Workers and to promote the profession at a national level in Canada.

On behalf of the Council and its approximately 1,400 Canadian members, I will take this opportunity to say a heart felt thank you to the 50 or so individuals, agencies and organizations who have given information, skills, time, money, and most of all, their commitment to the process and the shared dream.

Thank you one and all !

Sincerely,



William Tozer
Interim Chairperson

The directors are elected from each provincial and territorial association. The board of directors elects an executive committee consisting of a president, vice-president, secretary, and treasurer. The past president fills the final position and acts as the chairman of the board.

In provinces where there is no recognized association, interested people have been sought out and invited to sit on the board. These directors are actively working toward forming provincial associations in their jurisdictions. Each province and territorial jurisdiction holds one vote on all matters of business.

What Happens Next ?

The guiding philosophy and principles of the Council are reflected in the Objectives and By-Laws. However, it goes without saying, there is still much to do. The priorities for the next year and a half will be set at meetings scheduled for the Child Care Workers Association of Alberta's conference in May.

The meeting scheduled for May 14, 1987 is open to members of all Provincial / Territorial Child and Youth Care Associations and the public. If non-members would like to attend please give your name to the

secretary at the meeting.

The Council's priorities will include planning and implementing :

- a fund raising campaign;
- a regular newsletter and clearing house of regional and national information of interest to the profession;
- relationships with other supportive organizations, such as the Child Welfare Association and the National Association of Child Care Worker Associations of the United States;
- the functional policies and administrative details of the Council;
- striking committees and task forces in support of the Council's objectives.

Douglas Tufford
Member of the Board
Yukon
403-668-2377

Karl Mac
Member of the Board
Saskatchewan
306-347-8059

Leigh Johnson
Member of the Board
Quebec
514-932-7161

Morris Leblanc
Member of the Board
New Brunswick
506-858-8597

Dale Ross
Member of the Board
Nova Scotia
920-667-3808

Eric Skoglund
Member of the Board
Newfoundland / Labrador
709-896-2520

Trudy Augustine
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University of Ottawa
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INTERIM BOARD OF DIRECTORS

William Tozer - Chairperson
604-386-3055

Bernie Neufeld - President
British Columbia
374-6215

Deb Bomek - Vice President
Manitoba
204-736-4384

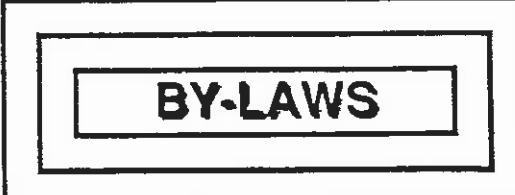
Brenda O'Connor - Secretary
Ontario
416-898-5714

Mike Burns - Treasurer
Alberta
403-645-2178

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ACCEPTED**



PREAMBLE

As with the Constitution the Council's By-Laws are open to review and evolution. All changes to the Constitution and By-Laws must be approved by the Minister of Consumer and Corporate Affairs — Canada.

We are reasonably satisfied that the purposes of the Council and the formal process of business are acceptable to all represented Provincial and Territorial Associations. The Constitution and By-laws have been ratified by the respective jurisdictions.

BYLAWS

SECTION I

The Council has jurisdiction over the activities of its members as related to the purposes cited in the constitution.

SECTION II

The operations of the Council shall chiefly be carried on in the country of Canada without purpose of financial gain for its members and any profits to the Council shall be used for promoting its objectives.

SECTION III

It is especially provided that in the event of dissolution or winding-up of the Corporation all it's remaining assets after payment of it's liabilities shall be distributed to one or more recognized charitable organizations in Canada.

SECTION IV

Notwithstanding the provisions of Section XIV of these Bylaws, Sections I, II, III, and IV are unalterable.

SECTION V

1) MEMBERSHIP;

Membership in the Council shall be obtained by submission of an application and membership dues to the Treasurer of the Council.

Eligibility for membership will be subject to evaluation, and to regular review by the association, in order to promote child and youth care work as a profession in Canada.

Membership in the Council shall be limited to the following categories, which come under the jurisdiction of the Council.

2) FULL MEMBERSHIPS: VOTING

a) Association Membership

This category is available to legally established provincial and territorial child and youth care associations.

b) Individual Membership

This category is available to practicing child and youth care workers who reside in a province or territory without a legally established association.

ASSOCIATE MEMBERSHIPS: NON-VOTING

a) Organization Membership

This category is available to any organization that supports the purpose and goals of the Council.

b) Personal Membership

This category is open to any person who supports the goals and objectives of the Council.

SECTION X

BOARD OF DIRECTORS:

- a) The property and business of the association shall be managed by the Board of Directors.
- b) The Board of Directors shall consist of one delegate from each province and territory, duly elected in that jurisdiction to serve the Council for a period of two years. In addition the outgoing president shall sit on the Board in an advisory capacity for a full term.
- c) The Board of Directors shall appoint a representative from jurisdictions that do not have a legally established association. In the case where a suitable person can not be found the position shall remain empty.
- d) The Directors may meet together at such places as they think fit for the dispatch of business, adjourn and otherwise regulate their meetings and proceedings, as they see fit.
- e) The Directors may from time to time fix the quorum necessary for the transaction of business and unless so fixed the quorum shall be a majority of the Directors then in office.
- f) The President shall be chairman of all meetings of the Directors, unless the Directors otherwise decide.
- g) A Director may at any time, and the secretary, on the request of a Director, shall, convene a meeting of the Directors.
- h) Each Director is authorized to exercise one (1) vote at a meeting of the Board of Directors.
- i) If a Director resigns his office or otherwise ceases to hold office, the remaining Directors shall appoint a member to take the place of the former Director.
- j) No act or proceeding of the Directors is invalid only by reason of there being less than the prescribed number of Directors in office.

k) The voting members may by special resolution remove a Director before the expiration of his/her term of office and may elect a successor to complete the term of office.

SECTION XI

REMUNERATION

- a) No Director shall be remunerated for being or acting as a Director but a director shall be reimbursed for all expenses necessarily and reasonably incurred by him/her while engaged in the the affairs of the Council.
- b) This section applies to equally to any officer, committee member or member of the Council.

SECTION XII

EXECUTIVE COMMITTEE

- a) The shall be an executive committee comprised of the officers of the Council.
- b) The executive committee shall manage the day to day operations of the Council between Annual Meetings, and shall be held responsible to the Board of Directors.
- c) The Board shall have the authority to fill any vacancy that may occur on the Executive until such time as a new Council Officer is duly elected or appointed.

SECTION XIII

OFFICERS

- a) The officers of the Council shall be a Chairperson, President, Vice-President, Secretary, and Treasurer and any such other officers as the Board of Directors may by by-law determine. Any two offices may be held by the same person.
- b) The officers shall be elected at the annual general meeting of the members.
- c) The officers of the Council shall hold office for two (2) years from the date of appointment or election or until their successors are elected or appointed in their stead.

SECTION XVI**AMENDMENTS OF THE CONSTITUTION
AND BY-LAWS BY SPECIAL
RESOLUTION;**

A) The Constitution and By-laws of the Council may only be amended at a General Meeting, properly called and constituted.

b) Twelve weeks prior notice of the details of all proposed amendments shall be giving to all members of the Board and the voting membership of the Council.

c) Amendments to the Constitution and By laws must be approved by $\frac{3}{4}$ majority of the Board of Directors and $\frac{2}{3}$ majority of the voting membership, provided that the proposal or amendment of such bylaws shall not be enforced or acted upon until the approval of the Minister of Consumer and Corporate Affairs has been obtained.

SECTION XVII**EXECUTION OF DOCUMENTS**

Contracts, documents or any instruments in writing requiring the signature of the Council, shall be signed by any two officers and all contracts, documents and instruments in writing so signed shall be binding upon the Council without any further authorization or formality. The Directors shall have power from time to time by resolution to appoint an officer or officers on behalf of the Council to sign specific contracts, documents and instruments in writing. The Directors may give the Council's power of attorney to any registered dealer in securities for the purposes of the transferring of and dealing with any stocks, bonds, and other securities of the Council. The seal of the Council when required may be affixed to contracts, documents and instruments in writing signed as aforesaid or by any officer or officers appointed by resolution of the Board of Directors.

SECTION XVIII**INSPECTION OF BOOKS AND RECORDS;**

Books and records of the Council shall be open to inspection by any Member of the Board

SECTION XIX**BORROWING POWERS;**

For the purpose of carrying out its objectives the Council may borrow or raise or receive payment of money as it thinks fit, and in particular by the issue of debenture but this power shall be exercised only under the authority of the Board of Directors.

DATED AND SIGNED • APRIL, 1987.

6) Where it is reasonably clear that a client is not benefiting from the professional relationship with the worker, the worker will terminate his relationship and refer the client to other professionals and or seek assistance to ensure appropriate services.

7) Recognize that advice and or collaboration with other professionals may be required to effect the best possible care for a particular client.

8) Recognize their responsibility to ensure the accuracy of information and to indicate the soundness of recommendations forwarded to another person, agency or the courts.

9) a) Recognize that information clearly entrusted for one purpose shall not be used for any other purpose without sanction from the informant.
b) The worker respects the privacy of clients and confidential information about clients gained in relationship with them or others and will divulge such information only with the consent of the client or informant except; where there is clear evidence of serious danger to the client, worker, other persons in the community and or where required by law.

10) Thoroughly disguise client identity in making use of confidential information for teaching, public education and research purposes.

11) Ensure that sessions with clients are recorded on video tape only with their knowledge and permission. Any use of such a recording or video tape is to have the client's and or guardian's informed consent.

12) Make clear in regards to any public activities whether the worker is acting in a personal capacity or on behalf of an organization or association.

13) Divorce oneself from any consideration or situation which may predispose or incline the worker to lose his/her objectivity and /or effectiveness.

14) Not undermine the confidence of clients in other professionals, organizations, or institutions that adhere to similar policies and philosophies as those of the Association.

15) Accept that continuing professional education and training are basic to the practice of child/youth care and hold oneself responsible for the standards of service provided.

16) Enter into and maintain a contract only if it will allow for and maintain professional integrity. Where the demands of the child/youth worker go beyond reasonable conditions of employment, possible ethical and personal conflict may arise. If such conflicts occur the C.C.W. must clarify the nature of the conflict, inform all parties of the nature and direction of the loyalties and responsibilities involved, and keep all parties informed of their commitments.

17) The C.C.W. shall not intentionally, and will make every effort not to accidentally, compromise the C.A.C.C.W. in any way or by any means. Should such a compromise occur, the member shall take it upon himself to make right the situation utilizing whatever reasonable means are within the workers scope and abilities.

18) Child and Youth Care Workers demonstrate commitment to the profession by taking appropriate action to resolve breaches of this code.

PROPOSALS

One of the priorities of the interim executive will be to establish a committee of at least one board member and two members from different provinces / territories to review and propose a code of ethics within the term of the board.

ASSOCIATE MEMBERSHIPS

Associate memberships are avialable to any person or organization that shares the goals and objectives of the Council. Fees for associate memberships will be established in the near future.

Gifts in Kind are most welcome. For example, your organization may be able to assist with photo copying, mailing, long distance calls, printing, graphics, sponsorship of delegate travel or accommodation.

Please inquire through your local representative about how you can contribute.